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UTC Reading

Assignment 4

Unit 17

Contents

[P7 – Review of Project Management 1](#_Toc449518514)

[Good features 1](#_Toc449518515)

[Not so good features 1](#_Toc449518516)

[Unexpected events 1](#_Toc449518517)

[Suggested Improvements 1](#_Toc449518518)

[D2 – Review of tools used for planning 1](#_Toc449518519)

# P7 – Review of Project Management

In this section of the report I will be assessing the project management. I will compare good points and bad points of the project and suggest improvements that could be made to the general management of the project. I will also include information about unexpected events that affected the process.

## Good features

**Periodic meeting**

One thing that was very beneficial to the team was periodic meetings. This was done about half way through each session. Team leaders of each competency attended along with the main leadership team and the Army stakeholder. The meetings were around 10-15 minutes long and they were used to grasp how long along the process each competency is. The stakeholder would also give input into these meetings to keep the project on track and to the needs of the Army.

**Clear end goal**

Another good factor about the project management was that all members knew a clear end goal. This was mainly because everyone was in the meeting in which the project was opened and explained to us. All work was made sure to be working towards the end goal and made sure that it was relevant to the project. This made sure that there was very little wasted time or work.

**High contact time with leadership**

Due to the fact that the leadership teams for each of the competency, all of them were very close to the teams at all times. This allowed for a high amount of contact time with the team leaders which encourages a strong work ethic. This meant that we were being constantly being kept on task by the leaders. The stakeholders were also constantly walking around giving us an extra incentive to be on task at our most fefficient.

## Not so good features

**Not very clear day to day goals**

**Limited foresight**

**Lack of collaboration between competencies**

## Unexpected events

**Change of team leader**

**Ordering mistakes**

## Suggested Improvements

# D2 – Review of tools used for planning